**Labor Epidural Documentation**

1. Click on patient in L&D grease board
2. Add new event “labor epidural” if there isn’t one already
3. Complete preoperative evaluation in usual fashion
4. Complete consent form, give to unit clerk to scan
5. Go to intraoperative portion of anesthetic record
6. Select labor epidural macro
7. Click ***anesthesia start***
8. Click ***start data collection***
9. Do anesthesia timeout and click ***anesthesia timeout***
10. Instruct nurse/assistant to click ***epidural placed*** when you place epidural
11. Instruct nurse/assistant to click ***epidural test dose*** when you administer test dose
12. Instruct nurse/assistant to click ***epidural bolus*** when you administer first bolus
13. Instruct nurse/assistant to click ***epidural bolus*** when you administer second bolus
14. Instruct nurse/assistant to click ***epidural infusion started*** when you start epidural infusion
15. Confirm that ***stop data collection*** has been clicked before you leave the room
16. Usually documentation is completed outside of the labor and delivery room out of courtesy to the labor and delivery nurse
17. Enter the drug doses in the anesthetic record
18. Click on ***LDA’s*** on the left hand side of the record
19. Click on epidural catheter
20. Click on lumbar and match the time with the event ***epidural placed***
21. Close LDA section
22. Click on ***procedure*** on the left hand side of the record
23. Click ***epidural block***
24. Click appropriate boxes to fill out form and close
25. Click on ***post***
26. Click on ***charge capture***
27. Click on ***default charge information***
28. Choose a diagnosis (e.g. supervision of normal pregnancy) and click ***accept***
29. Click on ***reg/epid supplies***
30. Click on ***hc cath epidural kit***
31. Click on ***facility charges***
32. Click on ***hc anes labor epidural***
33. Click on ***dressings***
34. Click on ***hc tegaderm dressin 6X8***
35. Confirm that charges are linked by the interlocking red and blue circles
36. Click on ***file charges***
37. Click on ***orders***
38. Click on ***anesthesia adult post epidural*** and click ***open order sets***
39. Scroll up to select discontinue ropivicaine infusion
40. Complete order set below
41. Hit accept order and select postoperative phase of care