How to add a HyperLink to your Epic Anesthesiologist Dashboard

In your Anesthesiologist Dashboard go to the "References" section.

It should already have links to ASA and SCIP info and others.

Click on the options icon (three bars) in the upper right corner.

From the drop down menu choose "Personalize," which opens an editing window.

In the fifth line down titled - "Add Item:" enter or choose "URL" and click Accept.

To the right of "URL," click the " + Add" button.

This will open a window with blanks for the URL and a Label.

Fill these in with the URL and Label/title for the link you wish to add. (See the list below.)

Then click "Accept" and the new link will be entered at the top of the list.

To arrange links on the page, hold the mouse over the link and a box will appear. Hold down the left mouse button and drag the highlighted link to the position in the list you would like. Then release the button. While in the box, selecting the big red X will delete the link, and selecting the pencil will allow you to edit the link.

To exit the edit mode, click Accept at the bottom of the editing window.

Some useful links:

TEH/TEMH PARIS OR Status http://parisweb/ParisInfomemorial/StatServ4

TEH PARIS Vacation / CME Away Calendar -

> http://parisweb/ParisInfomemorial/Away/cmeaway.asp

TEH PARIS Vacation / CME Away Calendar (searchable) -
> http://parisweb/ParisInfomemorial/Away/AwaySrch.asp

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