

## How to create a procedure MACRO in EPIC

- At the top of page go to Customize EPIC and select Macro Manager
- At the top of this page select SmartForms, then below click Create SmartForm Macro
- Under the bottom section Create Macro, click the magnifying glass to select a SmartForm
  - Search for SW AN EPIDURAL 01 for the epidural form
  - SW AN NERVE BLOCK PROCEDURE V4 for peripheral nerve blocks
  - AN PROCEDURE- ARTERIAL LINE
  - AN SW PEDI PROCEDURE-CENTRAL LINE
  - SW AN RRH SPINAL
- In the row titled Macro enter your preferred name for that Macro.
- That should take you to the form itself.
- If you would like to share your Macro with other users, go to the tab at the top “Owners/Users” and in the right hand column you can select who to share this with. If you enter in an individual in the left hand column he/she will be able to edit your Macro.

\*If you would like to go back to edit your Macro follow the above instructions except at step 3 go to the top section Select Macro, again search for the SmartForm you used previously and then in the row titled Macro you will search for the name of your Macro. Then you may edit your form.